



REPLACEMENT CERTIFICATE ORDER FORM

The ICA will redistribute certificates from ICA educational programmes in the case of loss or damage of the original certificate. There is a replacement fee of \$20 plus GST per certificate.

** Please note that the certificate will indicate the current name of the course.

IMPORTANT: We only print certificates in batches at the end of course semesters. A replacement certificate will be printed with the next scheduled batch. We will inform you of the approximate wait time at the time of your order. We do not do rush jobs under any circumstances.

Name:	
Course Certificate Requested:	
Year of Course Completion:	
Address for Mailing:	

COST: \$20.00 plus \$1.30 HST = TOTAL \$21.30

GST #: 10750-8509 RT0001

We accept cash, cheques, money orders and VISA.

Please indicate which method of payment you prefer: ___ Visa ___ Cheque ___ Money Order	
Amount of payment:	Cardholder name
Card number:	Expiry date:
Cardholder signature	

Please make remittance payable to:
Institute of Communications Agencies

Please fax this form to: 416-482-1856

Or mail with payment to: Alice Pauls
2300 Yonge Street, Ste 500, Box 2350
Toronto, Ontario M4P 1E4
Email: apauls@icacanada.ca